

Centre for Suicide Prevention, 2005
Financial Statements
For the year ended March 31, 2018

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Tel: 403 266 5608
Fax: 403 233 7833
www.bdo.ca

BDO Canada LLP
903 - 8th Avenue SW, Suite 620
Calgary AB T2P 0P7
Canada

Independent Auditor's Report

To the Board of Directors of the
Centre for Suicide Prevention, 2005

We have audited the accompanying financial statements of the Centre for Suicide Prevention, 2005 (the "Centre"), which comprise the statement of financial position as at March 31, 2018, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Centre for Suicide Prevention, 2005 as at March 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

BDO Canada LLP

Chartered Professional Accountants

Calgary, Alberta
June 19, 2018

Centre for Suicide Prevention, 2005
Statement of Financial Position

As at March 31	2018	2017
Current		
Cash	\$ 10,999	\$ 306,894
Restricted cash (Note 2 and 7)	480,310	-
Accounts receivable (Note 3)	149,484	116,519
Inventory	24,810	23,107
Prepaid expenses	494	3,063
	666,097	449,583
Capital assets (Note 4)	39,293	77,038
	\$ 705,389	\$ 526,621

Liabilities

Current		
Accounts payable and accrued liabilities	\$ 83,135	\$ 64,068
Deferred revenue (Note 5)	154,466	483,557
Deferred contributions (Note 6)	359,680	53,660
Restriction under funding agreement (Note 7)	150,000	-
Current portion of obligation under capital lease (Note 9)	8,868	8,868
Due to C.M.H.A (Note 8 and Note 10)	-	1,530
	756,149	611,683
Obligation under capital lease (Note 9)	4,434	13,302
	760,583	624,985

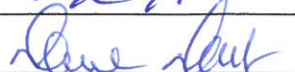
Net Assets

Unrestricted net deficiency	(81,185)	(153,231)
Invested in capital assets (Note 11)	25,991	54,867
	(55,194)	(98,364)
	\$ 705,389	\$ 526,621

Commitments (Note 12)

Approved on behalf of the Board


_____, Director


_____, Director

Centre for Suicide Prevention, 2005
Statement of Operations

Year ended March 31	2018	2017
Revenues		
Training, certification courses and publications (Note 13)	\$ 1,113,392	\$ 1,182,827
Donations, foundation and government grants (Note 10a)	308,119	204,139
Sublease rental revenue (Note 10b)	430	19,820
Other	16,571	18,974
	1,438,512	1,425,760
Expenditures		
Amortization	37,744	38,357
Bank charges	15,565	12,305
Building occupancy	162,444	142,065
Division C.M.H.A fees	8,953	10,731
Information services	15,475	12,986
Interest on obligation under capital lease	222	222
Office	20,330	32,915
Fundraising expenses	820	13,668
Purchased services	538,403	603,624
Salaries and benefits	575,244	612,914
Travel and conferences	20,142	20,472
	1,395,342	1,500,259
Excess (deficiency) of revenues over expenditures	\$ 43,170	\$ (74,499)

Centre for Suicide Prevention, 2005
Statement of Changes in Net Assets

Year ended March 31, 2018	Unrestricted Net Assets	Invested in Capital Assets	Internally Restricted Net Assets	Total
Balance, beginning of year	\$ (153,231)	\$ 54,867	\$ -	\$ (98,364)
Excess of revenues over expenditures	43,170	-	-	43,170
Transfer from capital assets - amortization	37,744	(37,744)	-	-
Transfer from capital assets - repayment of obligation under capital lease	(8,868)	8,868	-	-
Balance, end of year	\$ (81,185)	\$ 25,991	\$ -	\$ (55,194)

Year ended March 31, 2017	Unrestricted Net Assets	Invested in Capital Assets	Internally Restricted Net Assets	Total
Balance, beginning of year	\$ (40,043)	\$ (3,822)	\$ 20,000	\$ (23,865)
Deficiency of revenues over expenditures	(74,499)	-	-	(74,499)
Purchase of capital assets	(68,178)	88,178	(20,000)	-
Transfer from capital assets - amortization	38,357	(38,357)	-	-
Transfer from capital assets - repayment of obligation under capital lease	(8,868)	8,868	-	-
Balance, end of year	\$ (153,231)	\$ 54,867	\$ -	\$ (98,364)

Centre for Suicide Prevention, 2005
Statement of Cash Flows

Year ended March 31	2018	2017
Cash flows from operating activities		
Excess (deficiency) of revenues over expenditures	\$ 43,170	\$ (74,499)
Items not affecting cash:		
Amortization	37,744	38,357
	<u>80,914</u>	<u>(36,142)</u>
Changes in non-cash working capital items		
Accounts receivable	(32,966)	73,750
Inventory	(1,702)	3,978
Prepaid expenses	2,569	(2,256)
Accounts payable and accrued liabilities	19,067	9,765
Deferred revenue	(329,090)	90,827
Deferred contributions	306,020	(16,689)
Restriction under funding agreement	150,000	-
	<u>194,812</u>	<u>123,233</u>
Cash flows from investing activities		
Purchase of capital assets	-	(88,178)
Cash flows from financing activities		
Advances from (repayments to) C.M.H.A.	(1,530)	150
Restricted cash from Alberta Health	(480,310)	-
Repayment of obligation under capital lease	(8,868)	(8,868)
	<u>(490,708)</u>	<u>(8,718)</u>
Increase in cash	(295,896)	26,337
Cash, beginning of year	306,894	280,557
Cash, end of year	\$ 10,999	\$ 306,894

Centre for Suicide Prevention, 2005

Notes to the Financial Statements

March 31, 2018

1. Significant Accounting Policies

Nature of Operations

Centre for Suicide Prevention, 2005 (the "Centre") was established in 1981 by the Canadian Mental Health Association Alberta Division ("C.M.H.A.") as recommended in the Report of Task Force on Suicides in Alberta, 1976. It incorporated under the Alberta Companies Act on July 28, 2005 as a not-for-profit organization. The Centre is a registered charity under Section 149(1)(f) of the Income Tax Act and accordingly, is exempt from income taxes.

The Centre's vision is a mentally healthy society without suicide. The Centre's mission states: We educate to save lives through suicide prevention - equipping people with the information, knowledge and skills necessary to identify and respond to others at risk of suicide.

The Centre makes available to the public the largest English-language library in suicide-related information. The Centre also develops publications and training curriculum in suicide prevention and offers training courses in suicide prevention. The Centre's services are used by the public at large and particularly by social workers, educators, foster parents, and frontline care givers who work with populations most at risk of suicide.

Basis of Accounting

The financial statements of the Centre have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO"). The financial statements have, in management's opinion, been properly prepared using careful judgment with reasonable limits of materiality and within the framework of the significant accounting policies.

Use of Estimates

The preparation of financial statements in conformity with Canadian ASNPO requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Accounts specifically affected by such estimates are accounts receivable, inventory, capital assets, and accounts payable and accrued liabilities.

By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Changes in estimates are recognized in the period of determination.

Cash

Cash consists of balances held with financial institutions.

Centre for Suicide Prevention, 2005
Notes to the Financial Statements

March 31, 2018

1. **Significant Accounting Policies, continued**

Inventory

Inventory is valued at the lower of cost and net realizable value, cost being determined on an average cost basis. Inventory consists of books that are used in workshops and training programs. During the year, \$233 (2017 - \$749) of inventory was expensed to information services and \$131,142 (2017 - \$142,614) was expensed to purchased services. In establishing the appropriate inventory obsolescence allowance, management estimates the likelihood that inventory carrying costs will be affected by changes in market demand which would make the inventory on hand obsolete.

Capital Assets

Capital assets are recorded at cost. The Centre provides for amortization using the straight line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The amortization rates are as follows:

Computer equipment	5 years
Office equipment	5 years
Website development	3 years

When a capital asset no longer has any long-term service potential to the Centre, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations.

Leases

Leases are classified as either capital or operating leases. Leases that transfer substantially all of the benefits and inherent risks of ownership of property to the Centre are accounted for as capital leases. At the time a capital lease is entered into, an asset is recorded together with its related long-term obligation to reflect the acquisition and financing. Equipment recorded under capital leases is amortized on the same basis as described above. Payments under operating leases are expensed as incurred.

Revenue Recognition

The Centre follows the deferral method of accounting for contributions. Externally restricted funding is recognized as revenue in the year in which the related expenses are incurred.

Unrestricted funding and internally restricted funding are recognized as revenue received or receivable if the amount can be estimated and collection is reasonably assured. Revenue received in advance is deferred and recognized when the related products and services are provided.

Interest income is recognized as it is earned.

Centre for Suicide Prevention, 2005
Notes to the Financial Statements

March 31, 2018

1. Significant Accounting Policies, continued

Contributed Materials and Services

The Centre receives various contributions in the form of materials and services that it uses to carry out its objectives. Due to the difficulty in determining the fair value of these materials and services, the Centre does not recognize the amounts in the financial statements.

Deferred Contributions

The deferred contributions represent the unspent portion of externally restricted contributions. These amounts are recorded as liabilities as they are not recognized as revenue until the related expenses have occurred.

Financial Instruments

The Centre's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, due to Alberta Division of C.M.H.A. and obligation under capital lease. All financial instruments are initially measured at fair value and subsequently measured at amortized cost except for financial instruments which are designated at fair value.

At the end of each reporting period, the Centre assesses whether there are any indications that a financial asset, or a group of similar financial assets, measured at cost or amortized cost may be impaired. When there is an indication of impairment, and the net realizable value amount is less than the carrying amount, the carrying amount is written down accordingly.

2. Restricted Cash

Restricted cash is from a grant received from the Alberta province (Alberta Health), as represented by the Minister of Health. The cash received from Alberta Health is to be deposited and maintained in a separate, interest bearing account. At year end there was a restricted cash balance of \$480,310, which includes \$150,000 restricted for the use of the Youth Suicide Prevention Plan (Note 7).

3. Accounts Receivable

Accounts receivable includes GST recoverable of \$17,969 (2017 - \$20,466) during the year.

4. Capital Assets

	Cost	Accumulated Amortization	Net Book Value 2018	Net Book Value 2017
Computer equipment	\$ 1,623	\$ 650	\$ 973	\$ 1,298
Office equipment	46,590	36,372	10,218	19,536
Website development	84,306	56,204	28,102	56,204
	<u>\$ 132,519</u>	<u>\$ 93,226</u>	<u>\$ 39,293</u>	<u>\$ 77,038</u>

Included in office equipment is an asset under capital lease with a net book value of \$8,868 (2017 - \$17,736). Amortization of \$8,868 (2017 - \$8,868) related to this leased asset, is included in amortization expense.

Centre for Suicide Prevention, 2005

Notes to the Financial Statements

March 31, 2018

5. Deferred Revenue

Alberta Health Services (AHS) previously contracted the Centre to provide training and certification courses to healthcare staff working within AHS. At the end of the previous year, there was a deferred revenue balance of \$372,325, to be used in the current year. Per an agreement signed with AHS as to the use of the remaining deferred revenue, the Centre used \$170,000 to subsidize Community Workshops, with the remaining \$202,325 used to provide 40 workshops to AHS staff. There are no amounts deferred related to this contract at the end of 2018.

Training and certification courses offered to other constituents are scheduled by the Centre. The deferred revenue of \$154,466 (2017 - \$111,232) will be reported in revenue in 2019 once the courses have been completed.

	2018	2017
Training and certification courses to be provided to AHS staff	\$ -	\$ 372,325
Training and certification courses for other constituents	154,466	111,232
	\$ 154,466	\$ 483,557

6. Deferred Contributions

Deferred contributions are the unspent portion of grants received. The change in the year for this source of externally restricted funding is as follows:

	2018	2017
Balance, beginning of year	\$ 53,660	\$ 70,349
Amount received from Alberta Health	419,769	-
Amounts recognized as revenue during the year	(113,749)	(16,689)
Balance, end of year	\$ 359,680	\$ 53,660

7. Restriction under funding agreement

In 2017, the Centre entered into a three-year agreement with Alberta Health for \$1,850,145 to be received over the contract period from December 1, 2017 to November 30, 2020. The Funding is to support development and implementation of the "Youth Suicide Prevention Plan" as initiated by the Alberta government. Funding for Year 1 of the agreement totals \$569,769, Year 2 \$627,688 and Year 3 \$652,688. Included in each year's annual funding commitment under the contract is a provision of \$150,000 intended to be distributed to fund the Mental Health Commission of Canada's Community based demonstration project, which will be undertaken in Alberta.

8. Due to C.M.H.A.

The amounts due to the C.M.H.A are non-interest bearing, unsecured and have no fixed terms of repayment.

Centre for Suicide Prevention, 2005
Notes to the Financial Statements

March 31, 2018

9. **Obligation under Capital Lease**

	2018	2017
Obligation under capital lease, repayable in monthly installments of \$739 including interest at 0%, secured by specific office equipment, due October 1, 2019	\$ 13,302	\$ 22,170
Less: Portion due within one year	(8,868)	(8,868)
Balance, end of year	\$ 4,434	\$ 13,302

Payments due on obligation under capital lease are as follows:

2019	\$ 8,868
2020	4,434
	\$ 13,302

10. **Related Party Transactions and Balances**

Related party balances and transactions not otherwise disclosed in these financial statements consist of:

- (a) Included in donations, foundation and government grants of \$308,119 are the following related party transactions:

The Centre received donations of \$Nil (2017 - \$2,488) from corporations and other not-for-profit organizations where officers or directors are also directors of the Centre. Revenue received was unrestricted.

The Centre received donations of \$5,950 (2017 - \$5,000) from management and directors of the Board.

- (b) Included in due to C.M.H.A. is an amount due to the Alberta division of \$Nil (2017 - \$1,530) and an amount due from all other Alberta regions of \$23,705 (2017 - \$12,065) is included in accounts receivable. Sublease rental revenue received from C.M.H.A. during the year was \$Nil (2017 - \$19,820). The C.M.H.A. is related due to common board members.

All transactions are in the normal course of operations, have no terms of repayment and have been recorded at the agreed-to exchange amounts that have been negotiated between the parties.

Centre for Suicide Prevention, 2005
Notes to the Financial Statements

March 31, 2018

11. Invested in Capital Assets

The net investment (deficiency) in capital assets is determined as follows:

	2018	2017
Net book value of capital assets	\$ 39,293	\$ 77,038
Less: Obligation under capital lease	(13,302)	(22,171)
Net investment (deficiency) in capital assets	\$ 25,991	\$ 54,867

12. Commitments

The Centre has the following lease commitment for office space (including operating costs) and equipment as follows:

2019	\$	165,680
2020		161,246
2021		156,402
2022		116,990
	\$	600,318

The current lease commitment for the office space terminates on December 31, 2021 and the current equipment lease terminates on October 1, 2019.

13. Training, Certificate Courses and Publications

	2018	2017
Workers in schools, social service agencies, community organizations, aboriginal reserves	\$ 911,067	\$ 862,819
AHS staff	202,325	320,008
	\$ 1,113,392	\$ 1,182,827

14. Fundraising Revenues And Expenses

In accordance with regulation, Section 7(2)(e) of the “*Charities Fundraising Act and Regulation*”, gross fundraising contributions received were \$19,161 (2017 - \$23,136).

Expenses incurred in the year for the purposes of soliciting contributions were \$820 (2017 - \$13,667).

The Centre does not compensate directors for their services performed on the Board.

Centre for Suicide Prevention, 2005
Notes to the Financial Statements

March 31, 2018

15. Financial Instruments

The Centre is exposed to the following risks in respect of its financial instruments:

(a) Credit risk

Credit risk is the risk that the Centre will incur a financial loss because a contributor or counterparty fails to discharge an obligation. The Centre is exposed to credit risk through its cash and its accounts receivable from clients. The Centre has a number of different clients, which reduces the concentration of credit risk from clients.

The Centre has a concentration of credit risk with respect to cash as all of the cash is held at one financial institution, and as such, the Centre is exposed to the risks of the institution. The financial institution has deposit insurance through the Canada Deposit Insurance Corporation sufficient to minimize any potential loss to the Centre.

(b) Liquidity risk

Liquidity risk relates to the risk that the Centre will encounter difficulty in paying its liabilities as they become due. Liquidity risk commonly occurs in not-for-profit organizations due to the uncertainty of knowing when and how much contribution support will be received from the public, and the uncertainty of whether grant support from governments and foundations can be obtained. In the event of declines in cash inflows, the risk increases that the organization may not be able to discharge its liabilities as they become due.

(c) Interest rate risk

The Centre is exposed to interest rate risk through its fixed rate debt being its obligation under capital lease, as the value of the debt may fluctuate with changes in market rates.

16. Subsequent Events

Subsequent to the year end, Centre received confirmation for a development grant of \$20,000 from the Max Bell Foundation, for a four-month term to commence no later than August 1, 2018, to draft a project proposal between the Centre and the Max Bell Foundation for potential future work.