Centre for Suicide Prevention, 2005
Financial Statements
For the year ended March 31, 2019

Contents

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Independent Auditor's Report

To the Board of Directors of the
Centre for Suicide Prevention, 2005

Opinion

We have audited the financial statements of Centre for Suicide Prevention, 2005 (the "Centre"), which comprise the statement of financial position as at March 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Centre as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants
Calgary, Alberta
June 25, 2019

Centre for Suicide Prevention, 2005

Statement of Financial Position

As at March 31	2019	2018
Current		
Cash	$ 250,819	$ 10,999
Restricted cash (Note 2 and 7)	757,303	480,310
Accounts receivable (Note 3)	129,241	149,484
Due from C.M.H.A (Note 8 and Note 10)	2,312	-
Inventory	2,758	24,810
Prepaid expenses	3,761	493
	1,146,194	666,096
Capital assets (Note 4)	38,611	39,293
	$ 1,184,805	$ 705,389
Liabilities		
Current		
Accounts payable and accrued liabilities	$ 62,366	$ 83,135
Deferred revenue (Note 5)	179,846	154,466
Deferred contributions (Note 6)	533,794	359,680
Restriction under funding agreement (Note 7)	300,000	150,000
Current portion of obligation under capital lease (Note 9)	7,668	8,868
	1,083,674	756,149
Obligation under capital lease (Note 9)	29,394	4,434
	1,113,068	760,583
Net Assets		
Unrestricted net deficiency	70,188	(81,185)
Invested in capital assets (Note 11)	1,549	25,991
	71,737	(55,194)
	$ 1,184,805	$ 705,389

Commitments (Note 12)

Approved on behalf of the Board

______________________, Director

______________________, Director

Centre for Suicide Prevention, 2005
Statement of Operations

Year ended March 31	2019	2018
Revenues		
Training, certification courses and publications (Note 13)	$ 1,090,873	$ 1,113,392
Donations and foundation grants (Note 10a)	156,316	206,959
Government grants	384,470	101,160
Sublease rental revenue (Note 10b)	-	430
Other	20,634	16,571
	1,652,293	1,438,512
Expenditures		
Amortization	33,110	37,744
Bank charges	20,996	15,565
Building occupancy	174,531	162,444
Division C.M.H.A fees	8,575	8,953
Information services	15,327	15,475
Interest on obligation under capital lease	217	222
Office	14,600	20,330
Fundraising expenses	16,413	820
Purchased services	637,744	538,403
Salaries and benefits	581,486	575,244
Travel and conferences	22,363	20,142
	1,525,362	1,395,342
Excess of revenues over expenditures	$ 126,931	$ 43,170

Centre for Suicide Prevention, 2005
Statement of Changes in Net Assets

Year ended March 31, 2019	Unrestricted Net Assets	Invested in Capital Assets	Total
Balance, beginning of year	**$ (81,185)**	**$ 25,991**	**$ (55,194)**
Excess of revenues over expenditures	**126,931**	**-**	**126,931**
Transfer from capital assets - amortization	**33,110**	**(33,110)**	**-**
Transfer from capital assets - repayment of obligation under capital lease	**(8,668)**	**8,668**	**-**
Balance, end of year	**$ 70,188**	**$ 1,549**	**$ 71,737**

Year ended March 31, 2018	Unrestricted Net Assets	Invested in Capital Assets	Total
Balance, beginning of year	$ (153,231)	$ 54,867	$ (98,364)
Excess of revenues over expenditures	43,170	-	43,170
Transfer from capital assets - amortization	37,744	(37,744)	-
Transfer from capital assets - repayment of obligation under capital lease	(8,868)	8,868	-
Balance, end of year	$ (81,185)	$ 25,991	$ (55,194)

Centre for Suicide Prevention, 2005
Statement of Cash Flows

Year ended March 31	2019	2018
Cash flows from operating activities		
Excess (deficiency) of revenues over expenditures	$ **126,931**	$ 43,170
Items not affecting cash:		
Amortization	**33,110**	37,744
	160,041	80,914
Changes in non-cash working capital items		
Accounts receivable	**20,243**	(32,966)
Inventory	**22,052**	(1,702)
Prepaid expenses	**(3,268)**	2,569
Accounts payable and accrued liabilities	**(20,769)**	19,068
Deferred revenue	**25,380**	(329,090)
Deferred contributions	**174,114**	306,020
Restriction under funding agreement	**150,000**	150,000
	527,793	194,813
Cash flows from investing activities		
Purchase of capital assets	**(38,340)**	-
Cash flows from financing activities		
Advances from (repayments to) C.M.H.A.	**(2,312)**	(1,530)
Restricted cash from Alberta Health	**(276,993)**	(480,310)
Capital lease obligation	**38,340**	-
Repayment of obligation under capital lease	**(8,668)**	(8,868)
	(249,633)	(490,708)
Increase in cash	**239,820**	(295,895)
Cash, beginning of year	**10,999**	306,894
Cash, end of year	$ **250,819**	$ 10,999

Non-cash transaction:
During the year a capital lease in the amount of $5,912 was cancelled and the related capital asset with the same net book value was returned, resulting in no gain or loss. No cash transaction was required as all debt was considered repaid. See Note 9.

1. **Significant Accounting Policies**

Nature of Operations

Centre for Suicide Prevention, 2005 (the "Centre") was established in 1981 by the Canadian Mental Health Association Alberta Division ("C.M.H.A.") as recommended in the Report of Task Force on Suicides in Alberta, 1976. It incorporated under the Alberta Companies Act on July 28, 2005 as a not-for-profit organization. The Centre is a registered charity under Section 149(1)(f) of the Income Tax Act and accordingly, is exempt from income taxes.

The Centre's vision is a mentally healthy society without suicide. The Centre's mission states: We educate to save lives through suicide prevention - equipping people with the information, knowledge and skills necessary to identify and respond to others at risk of suicide.

The Centre makes available to the public the largest English-language library in suicide-related information. The Centre also develops publications and training curriculum in suicide prevention and offers training courses in suicide prevention. The Centre's services are used by the public at large and particularly by social workers, educators, foster parents, and frontline care givers who work with populations most at risk of suicide.

Basis of Accounting

The financial statements of the Centre have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO"). The financial statements have, in management's opinion, been properly prepared using careful judgment with reasonable limits of materiality and within the framework of the significant accounting policies.

Use of Estimates

The preparation of financial statements in conformity with Canadian ASNPO requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Accounts specifically affected by such estimates are accounts receivable, inventory, capital assets, and accounts payable and accrued liabilities.

By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Changes in estimates are recognized in the period of determination.

Cash

Cash consists of balances held with financial institutions.

1. **Significant Accounting Policies, continued**

Inventory

Inventory is valued at the lower of cost and net realizable value, cost being determined on an average cost basis. Inventory consists of books that are used in workshops and training programs. During the year, $2,330 (2018 - $233) of inventory was expensed to information services and $210,899 (2018 - $131,142) was expensed to purchased services. In establishing the appropriate inventory obsolescence allowance, management estimates the likelihood that inventory carrying costs will be affected by changes in market demand which would make the inventory on hand obsolete.

Capital Assets

Capital assets are recorded at cost. The Centre provides for amortization using the straight line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The amortization rates are as follows:

Computer equipment	5 years
Office equipment	5 years
Website development	3 years

When a capital asset no longer has any long-term service potential to the Centre, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations.

Leases

Leases are classified as either capital or operating leases. Leases that transfer substantially all of the benefits and inherent risks of ownership of property to the Centre are accounted for as capital leases. At the time a capital lease is entered into, an asset is recorded together with its related long-term obligation to reflect the acquisition and financing. Equipment recorded under capital leases is amortized on the same basis as described above. Payments under operating leases are expensed as incurred.

Revenue Recognition

The Centre follows the deferral method of accounting for contributions. Externally restricted funding is recognized as revenue in the year in which the related expenses are incurred.

Unrestricted funding and internally restricted funding are recognized as revenue received or receivable if the amount can be estimated and collection is reasonably assured. Revenue received in advance is deferred and recognized when the related products and services are provided.

Interest income is recognized as it is earned.

1. **Significant Accounting Policies, continued**

Contributed Materials and Services

The Centre receives various contributions in the form of materials and services that it uses to carry out its objectives. Due to the difficulty in determining the fair value of these materials and services, the Centre does not recognize the amounts in the financial statements.

Deferred Contributions

The deferred contributions represent the unspent portion of externally restricted contributions. These amounts are recorded as liabilities as they are not recognized as revenue until the related expenses have occurred.

Financial Instruments

The Centre's financial instruments consist of cash, accounts receivable, due from Alberta Division of C.M.H.A., accounts payable, accrued liabilities, and obligation under capital lease. All financial instruments are initially measured at fair value and subsequently measured at amortized cost except for financial instruments which are designated at fair value.

At the end of each reporting period, the Centre assesses whether there are any indications that a financial asset, or a group of similar financial assets, measured at cost or amortized cost may be impaired. When there is an indication of impairment, and the net realizable value amount is less than the carrying amount, the carrying amount is written down accordingly.

2. **Restricted Cash**

Restricted cash is from grants received from the Alberta Health (AH), as represented by the Minister of Health, and Alberta Children's Services (ACS). The cash received is to be deposited and maintained in a separate, interest bearing account. At year end there was a restricted cash balance of $757,303 (2018 - $480,310), consisting of $300,000 (2018 - $150,000) restricted under the funding agreement by AH (Note 7), $426,053 (2017 - $330,310) restricted by AH (Note 7), and $31,250 (2018 - $nil) restricted by ACS (Note 6).

3. **Accounts Receivable**

Accounts receivable includes GST recoverable of $20,276 (2018 - $17,969) during the year.

4. **Capital Assets**

	Cost	Accumulated Amortization	Net Book Value 2019	Net Book Value 2018
Computer equipment	$ 1,623	$ 974	$ 649	$ 973
Office equipment	40,590	2,628	37,962	10,218
Website development	84,306	84,306	-	28,102
	$ 126,519	$ 87,908	$ 38,611	$ 39,293

Included in office equipment is an asset under capital lease with a net book value of $37,062 (2018 - $8,868). Amortization of $1,278 (2018 - $8,868) related to this leased asset, is included in amortization expense.

5. Deferred Revenue

Training and certification courses offered to other constituents are scheduled by the Centre. The deferred revenue of $179,846 (2018 - $154,466) will be reported in revenue in 2020 once the courses have been completed.

	2019	2018
Training and certification courses for other constituents	$ 179,846	$ 154,466
	$ 179,846	$ 154,466

6. Deferred Contributions

Deferred contributions are the unspent portion of grants received. The change in the year for this source of externally restricted funding is as follows:

	2019	2018
Balance, beginning of year	$ 359,680	$ 53,660
Amounts received from Calgary Herald	61,372	-
Amount received from AH and ACS	662,688	569,769
Amounts restricted by AH under funding agreement	(150,000)	(150,000)
Amounts recognized as revenue during the year	(399,946)	(113,749)
Balance, end of year	$ 533,794	$ 359,680

In 2019, the Centre entered into a two-year agreement with ACS for $70,000 to be received over the contract period from January 1, 2019 to December 31, 2020. The funding is to provide education to Alberta's policy makers and community members about means safety (also called means restriction) to help ensure that decision makers have a more fulsome understanding of how their policies affect and can protect those who are thinking about suicide and to inform media awareness on suicide prevention. Funding for Year 1 of the agreement totals $35,000, with the remaining $35,000 to be released in Year 2. Currently $31,250 (2018 - $nil) is deferred for this purpose.

7. Restriction under funding agreement

In 2017, the Centre entered into a three-year agreement with AH for $1,850,145 to be received over the contract period from December 1, 2017 to November 30, 2020. The Funding is to support development and implementation of the "Youth Suicide Prevention Plan" as initiated by the Alberta government. Funding for Year 1 of the agreement totals $569,769, Year 2 $627,688 and Year 3 $652,688. Included in each year's annual funding commitment under the contract is a provision of $150,000 intended to be distributed to fund the Mental Health Commission of Canada's community based demonstration project, which will be undertaken in Alberta. Currently $300,000 (2018 - $150,000) is restricted for this purpose.

8. Due from C.M.H.A.

The amounts due from the C.M.H.A are non-interest bearing, unsecured and have no fixed terms of repayment.

9. Obligation under Capital Lease

	2019	2018
Obligation under capital lease, repayable in monthly installments of $739 including interest at 0%, secured by specific office equipment, due October 1, 2019	**$ 5,912**	$ 13,302
Less: Balance cancelled upon return of asset	**(5,912)**	-
Obligation under capital lease, repayable in monthly installments of $639 including interest at 0%, secured by specific office equipment, due February 1, 2024	**37,062**	-
Less: Portion due within one year	**(7,668)**	(8,868)
Long term portion, end of year	**$ 29,394**	$ 4,434

Payments due on obligation under capital lease are as follows:

2020	$ 7,668
2021	7,668
2022	7,668
2023	7,668
2024	6,390
	$ 37,062

10. Related Party Transactions and Balances

Related party balances and transactions not otherwise disclosed in these financial statements consist of:

(a) Included in donations and foundation grants of $156,316 are the following related party transactions:

The Centre received direct donations of $Nil (2018 - $5,950) from management and directors of the Board.

(b) Included in due from C.M.H.A. is an amount due from the Alberta division of $2,312 (2018 - $Nil) and an amount due from all other Alberta regions of $500 (2018 - $23,705) is included in accounts receivable. Workshop revenue received from C.M.H.A. during the year was $1,937 (2018 - $Nil). The C.M.H.A. is related due to common board members.

All transactions are in the normal course of operations, have no terms of repayment and have been recorded at the agreed-to exchange amounts that have been negotiated between the parties.

11. Invested in Capital Assets

The net investment (deficiency) in capital assets is determined as follows:

	2019	2018
Net book value of capital assets	**$ 38,611**	$ 39,293
Less: Obligation under capital lease	**(37,062)**	(13,302)
Net investment (deficiency) in capital assets	**$ 1,549**	$ 25,991

12. Commitments

The Centre has the following lease commitment for office space (including operating costs) and equipment as follows:

2020	$ 164,751
2021	164,602
2022	125,083
2023	7,875
	$ 462,311

The current lease commitment for the office space terminates on December 31, 2021 and the current equipment lease terminates on February 1, 2024.

13. Training, Certificate Courses and Publications

	2019	2018
Workers in schools, social service agencies, community organizations, aboriginal reserves	**$ 1,094,622**	$ 911,067
AHS staff	**-**	202,325
	$ 1,094,622	$1,113,392

14. Fundraising Revenues and Expenses

In accordance with regulation, Section 7(2)(e) of the "*Charities Fundraising Act and Regulation*", gross fundraising contributions received were $39,176 (2018 - $19,161).

Expenses incurred in the year for the purposes of soliciting contributions were $16,413 (2018 - $820).

The Centre does not compensate directors for their services performed on the Board.

15. Fundraising Revenues and Expenses

In accordance with regulation, Section 7(2)(e) of the "*Charities Fundraising Act and Regulation*", gross fundraising contributions received were $39,176 (2018 - $19,161).

Expenses incurred in the year for the purposes of soliciting contributions were $16,413 (2018 - $820).

The Centre does not compensate directors for their services performed on the Board.

16. Financial Instruments

The Centre is exposed to the following risks in respect of its financial instruments:

(a) Credit risk

Credit risk is the risk that the Centre will incur a financial loss because a contributor or counterparty fails to discharge an obligation. The Centre is exposed to credit risk through its cash and its accounts receivable from clients. The Centre has a number of different clients, which reduces the concentration of credit risk from clients.

The Centre has a concentration of credit risk with respect to cash as all of the cash is held at one financial institution, and as such, the Centre is exposed to the risks of the institution. The financial institution has deposit insurance through the Canada Deposit Insurance Corporation sufficient to minimize any potential loss to the Centre.

(b) Liquidity risk

Liquidity risk relates to the risk that the Centre will encounter difficulty in paying its liabilities as they become due. Liquidity risk commonly occurs in not-for-profit organizations due to the uncertainty of knowing when and how much contribution support will be received from the public, and the uncertainty of whether grant support from governments and foundations can be obtained. In the event of declines in cash inflows, the risk increases that the organization may not be able to discharge its liabilities as they become due.

(c) Interest rate risk

The Centre is exposed to interest rate risk through its fixed rate debt being its obligation under capital lease, as the value of the debt may fluctuate with changes in market rates.

17. Comparative Figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.